

COLWINSTON COMMUNITY COUNCIL

CYNGOR CYMUNED TREGOLWYN

MINUTES OF THE MEETING HELD IN THE SYCAMORE TREE INN
COLWINSTON ON **Monday 21st January 2019** at 7pm

1. Attendance

Cllrs: Cllr P Graham-Woollard (Chairman)
Cllr E Lewis (Deputy Chairman)
Cllr C Roach
Cllr G Jones
Cllr B Morris
Cllr Savery
County Cllr Cave - VoGC

Also, in attendance: PCSO A Stone (arrived at 1930hrs), one member of the public (CH).

Apologies: None

2. The Chairman opened the meeting at 7pm and received no declarations of interest. The Chairman then asked the member of the public to leave the meeting room at this point. The Chairman then informed members of the recent interview (co-option) interview with Mrs Julie Lloyd. The Chairman and Honorary Clerk interviewed Mrs Lloyd on 7th January 2019 at Yew Tree Farmhouse, Colwinston. Unfortunately, the Deputy Chair was unable to attend. The Chairman proposed that Mrs Julie Lloyd be co-opted onto our Community Council, this was seconded by Cllr Lewis and agreed by all.

For information – Mrs Lloyd was not present at this time due to other commitments in the village but will attend the next meeting on 18th Feb 2018.

Action: Clerk to send Mrs Lloyd documents in relation to co-option.

2.1 The Chairman and County Cllr Cave informed the council again that they continue to support Cllr Roach with an ongoing planning application outside the constituency of Colwinston.

At this point, the member of the public was then asked to return to the meeting.

3. To receive the Minutes of the Ordinary Meeting held on 17th December 2018.

The minutes were signed off as a true and accurate record. This was proposed by Cllr Lewis, this was seconded by Cllr Jones, and agreed by all. Cllr Lewis to attach signed minutes to Colwinston Community Council website.

4. To consider any matters arising from those minutes not covered elsewhere in the agenda

Matters arising:

- Cllr Lewis updated members on the recent 'New Playground' meeting with VoGC, CCC and Village Hall Association. Six bids had been received by the

VoGC. The successful company has been approved by VoGC and the Village Hall Association. All facilities will be on an all-weather basis. Cllr Lewis to upload successful supplier/sketch onto the CCC Website.

VoGC will manage all planning, drainage issues and hold all funds in relation to the Playground project. It was been agreed that the 'New Playground' will open May 2019. It was discussed that when the Community Council apply for planning, the Community Council should get a reduced rate from the VoGC.

- Vines adoption – Cllr Lewis informed members that through communication with Persimmon, the VoGC has asked Persimmon to complete the work outstanding before adoption can take place. It was agreed that Persimmon need to formally ask VoGC what work is outstanding.
Action: Chairman to raise at the Feb meeting with senior officers at the VoGC.
- Attenuation Basin at Heol Cae Pwll - Cllr Lewis informed members he had received correspondence through the CCC website page. A resident from Heol Cae Pwll, highlighting concerns about the low fencing (gaps in fence) around the attenuation basin.
Action: Chairman to raise at the Feb meeting with senior officers at the VoGC
- Salt Bins – Following the Chairman's discussion with the VoGC, an officer is due to visit Colwinston and number/refill the Salt Bins that were installed by the VoGC. The Salt Bin at Heol Cae Pwll will remain the responsibility of Redrow until adoption of the site has taken place.
- Footpath outside Old School House – The Chairman updated members on the completion of works by the VoGC, but raised concerns about the workmanship and keeping of the area.
Action: Chairman to raise at the Feb meeting with senior officers at the VoGC.
- Tree Planting Programme – Cllr Lewis reported to council that he had contacted Woodlands Trust and was informed that trees would be available during Nov 2019. Cllr Lewis also informed members, he had drafted a proposal and will be placed on the Community Council Website. There will be section asking residents where they would like the trees to be planted. Cllr Lewis highlighted that the trees need to be placed on public land (not private land) and grid references were required.
Action: Cllr Lewis to forward any responses to the Clerk cc Chairman
- Defibrillator – The council discussed the importance of defibrillators around the village. With the increase in residents, it was decided to purchase 2 x defibrillators (one to be placed at the Sycamore Tree Inn, this will be checked on a weekly basis by the current landlord Mark Hall and the other at the Village Hall). It was also discussed to invite Welsh Hearts to examine the defibrillator currently attached to the Sycamore Tree Inn. To our knowledge this defibrillator needs a new external heated box and new battery. If this defibrillator can be repaired, a discussion will take place as to where it will be placed in the village.
Action: Clerk to contact Welsh Hearts and report to next meeting.

- Notice Board – the Chairman informed members that he had collected the Community Council Notice Board from Aztec Joinery. The council discussed purchasing Oak posts rather than attaching the Notice Board to the existing fence (due to the weight of the new notice board), approx. cost of £150.00. This was proposed by Cllr Lewis, seconded by Cllr Morris and agreed by all.
Action: Clerk to look into letter writing for the Notice Board.

At this point the Chairman declared an interest. The Deputy Chairman stepped up as Chairman. The Clerk updated the Council with information relating to the discussion at the CC December meeting where members discussed the possibility of replacing benches in the village. The Clerk visited the Chairman after the Notice Board had been collected from Aztec Joinery. At the Chairman's house the Clerk noticed some wooden benches and asked the Chairman where he had purchased the benches and could we obtain costs to replace benches in the village. The Chairman informed the Clerk that the benches were made by his son. The Clerk asked the Chairman if his son would be interested in quoting and supplying some benches to the Council. The Clerk informed members of the costs: £110.00 Pine/3-seater bench and £165.00 Oak/3-seater bench. A discussion took place (photographs were shown) and the Council agreed to purchase 2 x Oak benches for the village. This was proposed by Cllr Morris, seconded by Cllr Jones and agreed by all.

Action: The Clerk to inform the Chairman to go ahead and supply 2 x Oak Benches. The Clerk also to scope letter writing suppliers for the benches.

- Superspeed Broadband – The chairman informed members that he is in correspondence with BT in relation to upgrading the broadband speed in the village. The Chairman will report back to members with any progress at the next meeting. It was also discussed that monies could be available from the CC to upgrade the system.

5. Public Session

Mr Hawkins discussed the recent funding opportunity from Welsh Government (WG)-Increasing Play Opportunities Funding. Mr Hawkins asked the council for support with this grant which has a deadline 31st March 2019. Mr Hawkins also informed the council that a collaborative application between Colwinston and Wick would be beneficial and a claim for funding of £3000.00 could be submitted to VoGC. The process of the funding would initially come from WG, however applications are submitted to the VoGC. Cllr Jones raised a question as to why the VoGC get involved with the process, if funding comes direct from WG.

The Council agreed to support this project. Mr Hawkins agreed to fill out the necessary forms (after discussion with Joanne Jones – Snr Healthy Living Officer, VoGC) and return to the next Council meeting on 18th February 2019 for final discussion.

6. To consider Police matters

PCSO Stone reported that there were no crimes for the Colwinston area and no reports through 'Farm Watch'. However, PCSO Stone informed the Clerk of a number of cold callers around the small villages in the Vale of Glamorgan, if any become a nuisance please call 101. PCSO Stone reported that PC Roger Howells would now only cover Rhoose and St Athan and that Colwinston had no dedicated

PC. PCSO Stone informed CCC that she was the only community support officer covering Colwinston.

Members also discussed the recent communication in our Village Newsletter about some large flower pots stolen from Waterton Lodge. PCSO Stone was unaware of this theft but highlighted that if this theft was reported, it may still be in the system.

Action: Clerk to contact residents and to clarify if this theft was reported to the police.

7. To consider County Councillor matters

CC Cave had previously submitted a comprehensive report and there were no questions in relation to this. CC Cave to hold a 'public surgery' at the Sycamore Tree Inn on Saturday 23rd March 2019. The Chairman thanked County Cllr Cave for her support and contributions.

8. Abandoned Vehicle – Church Car Park

Cllr Jones raised his concerns again about the abandoned car in the Church Car Park. It is understood that the car is not taxed and is on council land. The Clerk has spoken to the DVLA and received information to log the abandoned vehicle via the VoGC website.

- 9. School update/S106** – A meeting took place on 15th January to discuss the progress on the new school. The 21st Century School strategic planner – Matthew Curtis – VoGC, together with Cllr Graham-Woollard (Chairman-CCC), Cllr Jones (CCC), four representatives from LLandow CC, School Governing Body representatives, County Cllr Cave, Head Teacher of St David's School, Mrs Ceri Hoffrock were in attendance. The Headteacher has already updated the village with an update in the Village Newsletter. It was agreed at the meeting that whilst the new school is being built the playing field will be used as the School field until all building is complete. It was discussed that a temporary dog banning order should be placed on the playing field, while it is being used by the school children. It was agreed by this council that members will continue to be part of the consultation process. It is projected that the new school will be completed and open by Sept 2021. Consultation period ends on March 15th 2019. S106 monies will be discussed following consultation.

10. Colwinston Community Council Website / Facebook

Cllr Lewis to continue with updating CC website and Facebook page. It was agreed that the following documents should be uploaded onto website:

- Minutes of CCC meetings
- Agenda (3 days prior to next meeting)
- School Consultation Documents
- Contact details of Council members
- Latest News e.g. Plans for new play area
- Photos of events
- Look at facility on website to ask Questions

This was proposed by Cllr Roach, seconded by Cllr Jones and agreed by all.

Action: Clerk to forward Cllr Lewis minutes of December meeting. Cllr Lewis to add Agenda to Council Website 3 days prior to Council Meeting as per protocol.

Cllr Lewis also informed the council of the payment to Spanglefish Ltd to keep our Council website clean of adverts. The renewal cost of £149.75 / 5-year period. This was proposed by Cllr Morris, seconded by Cllr Jones and agreed by all.

11. Finance Officers report including Precept for 2019-2020

It was agreed by the Council that Cllr Morris to continue as Honorary Treasurer. Jo Howell, Consulting Finance Officer to continue monitoring and maintaining CCC finances. The Chairman proposed that Jo Howell to continue as Consulting Finance Officer until further notice. This was seconded by Cllr Lewis and agreed by all.

Action: Clerk to set up meeting for the Chairman, Cllr Roach, Cllr Morris and Jo Howell to discuss next steps.

Following discussions at the last CCC meeting in December and in relation to the projected budget, ratification took place for the 2019-2020 precept of £13,100. This was proposed by the Chairman, seconded by Cllr Lewis and agreed by all.

Action: Chairman to submit 2019-2020 precept amount of £13,100 to the VoGC by end of January 2019.

The following financial payments were made by cheque:

Jo Howell - Consultancy fees	£100.69
------------------------------	---------

Action: Clerk to send cheque to Jo Howell.

12. Planning Matters

No planning applications to report.

13. To consider any correspondence and associated replies required

The Clerk confirmed that all correspondence received has been actioned as required.

14. Councillors' reports

No reports received.

DATE OF NEXT MEETING

The next meeting of the Community Council will be on:
Monday 18th February 2019 at 7pm in The Sycamore Tree Inn.

The meeting was closed at 9.45pm.

Cllr Peter Graham-Woollard/Chairman

Cllr Christine Roach/Temporary Honorary Clerk

Date 18.02.2019

COLWINSTON COMMUNITY COUNCIL